

**PLANNING COMMITTEE REPORT**

ON THE

**2014 FEOK FESTIVAL**

PRESENTED BY

**MATHIAS AKAMBA**

(ORGANIZING SECRETARY)

JANUARY 2015

## FOREWORD

The 2014 Feok Festival had its Planning Committee inaugurated on 17<sup>th</sup> October, 2014.

The Balsa Traditional Council under the presidency of His Royal Highness, Nab Azagsuk Azantilow set up an independent five member Planning Committee comprising

- |                           |   |                                      |
|---------------------------|---|--------------------------------------|
| a. Nab Akanab Apoom-Ween  | : | Chairman                             |
| b. Mathias Akamba         | : | Organising Secretary                 |
| c. Listowel Yesu Bukarson | : | Member                               |
| d. Colbert Anisomyansa    | : | Builsa North Assembly Representative |
| e. Roland A. Amoak        | : | Builsa South Assembly Representative |

The Planning Committee came out with its theme: **Feok for Peace, Unity and Development**, and a target project of putting up a museum to house our artifacts.

In the whole, organizational praises were heard from many, ranking this year's Feok as the best and one with the highest attendance.

Mathias Akamba  
Organizing Secretary

## CHAPTER ONE

### INAUGURAL CEREMONY

The inaugural ceremony on the 17<sup>th</sup> October, 2014 received support from the Assemblies and His Excellency, Adeenze David Kangah as shown in the table 1 below

<b>DONATIONS RECEIVED</b>	Amount (GH¢)	GH¢
His Excellency Adeenze David Kangah	500.00	
Builsa South District Assembly	500.00	
Builsa North District Assembly	500.00	
		<b>1,500.00</b>
<b>EXPENSES</b>		
Fuel for chiefs	100	
Fuel for committee members	140	
Media Coverage	400	
Refreshment	388.3	
Typing, printing and Photocopies	23	
		<b>1,051.3</b>

**Table 1: Inaugural Ceremony**

The total expenses incurred during the inaugural ceremony was one thousand, fifty one Ghana cedis and three pesewa as stated in the table 1 above.

### **MEDIA COVERAGE**

It is worth noting that Mr. Listowel Yesu Bukarson arranged for the Media coverage of the inaugural ceremony. He brought daily graphic, daily guide, Metro TV and GBC to cover the inaugural ceremony.

## CHAPTER TWO

### MEDIA RELATIONSHIP AND SPONSORSHIP SUBCOMMITTEE

The subcommittee responsible for media relationship and sponsorship was made up of

- a. Listowel Yesu Bukarson (*freelance journalist*)
- b. Richard Andii (*Marketing manager, Wadoma Group Ltd, Kumasi*)
- c. Winston Afoko (*Accra*)
- d. Cornelius Adumpo (*Builsa Radio presenter/ Teacher*)
- e. Grace Abayiak (*last Feok Communication team member, Hon Assembly lady*)

#### 2.1.0 REGIONAL TOUR

The subcommittee for media relationship and sponsorship planned to tour some selected regions in Ghana as a way of media campaign and to solicit support for the Planning Committee projects of building a museum. Letters were sent out to these Regions. Unfortunately the time frame was too short and only Tamale under the dynamism of Norbert Apentibadek responded positively.

Siniensi Nab, Kanjaga Nab, Grace Abayiak and Cornelius Adumpo were sent to Tamale. They used Siniensi Nab's private car with the Planning Committee providing the fuel equivalent as stated in the table 2 below as Fuel to Tamale in and out.

#### 2.1.1 IMPACT OF LETTERS TO THE REGIONS

The letters to the regions prompted the following representations and donations

1. Techiman Bulsa sent madam Asana and a friend with an envelope of GH¢240.00.
2. Navrongo Bulsa gave an envelope containing GH¢200.00 addressed to the Planning Committee.
3. Tamale Bulsa Sent two people to help select drummers and war dancers on 22/12/2014 to perform at the climax. The number increased to four on the climax day. They were fed and their accommodation of GH¢60.00 paid for. Tamale Bulsa complained of not been recognized on the climax day.

Table 2 summarized the transactions.

REGIONAL TOUR: Tamale		
	Amount (GH¢)	GH¢
<b>Donations</b>		
Techiman	240.00	
Navrongo	200	
	GH¢	<b>440.00</b>
<b>Expenses</b>		
Fuel to Tamale in & out	200.00	
Refreshment for delegates to Tamale	30.00	
Letters to the regions	6.00	
Accommodation provided to Tamale representatives	60.00	
Refreshment for regional representatives	56.00	
	GH¢	<b>352.00</b>

Table 2: Regional Tours

### 2.3 FUNDING THE 2014 FEOK FESTIVAL

Mr. Listowel Yesu Bukarson stood chest out in the maiden meeting of the Committee that he could source at least two hundred thousand Ghana cedis (GH¢200,000.00) through a prepared proposal to organizations for the Feok Activities. The Necessary information needed for his proposals were provided to him with the hope that 2014 Feok Festival would at least get some support from his proposals.

Interestingly, Mr. Listowel Yesu Bukarson developed and sent out proposals to companies/ organization but failed to let members see the proposal or know where this proposal were sent to at least or the responses. Silence and hiding behind scenes perhaps created some ambiguity and mishaps. Probably the timing was bad and perhaps none responded to his proposals.

The Planning Committee did not receive anything from Mr. Listowel Yesu with regards to his proposals that were designed to source for funds for the Feok Festival.

Another promising source of funding to 2014 Feok sprang out when Winston Afoko called the organizing secretary of 2014 Feok Planning Committee seeking permission to raise funds from some Bursa in Accra together with Prof. Caesar. He provided a list of targeted individuals for consideration. The necessary supportive documentations were sent to Winston Afoko to enable him and Prof. Caesar raise funds from Bursa in Accra on behalf of the Feok Committee.

The last two calls to Winston revealed that Prof. Caesar had gone to Cape coast so no efforts / attempt were made. Later during the celebration, it was alleged that Prof. Caesar and Winston

had made ten thousand Ghana Cedis for Feok. Winston came out to clear the air that truly Prof. Caesar led him to Hon. Clement Akapami who gave him eight thousand Ghana cedis as loan for personal business but not a donation to Feok.

On the contrary, Prof Caesar in an earlier telephone conversation with the Chairman of the Planning Committee announced that he and Winston had been able to raise ten thousand Ghana cedis and that Winston was to use part to print Feok T- Shirts and other paraphernalia.

As it stands, Winston had taken a loan from Hon. Clement Akapami which coincided with the Feok fund raising activities to which he personally advocated for.

The Planning Committee never received a penny from Prof. Caesar and Winston for the Feok activities with regards to their fund raising in Accra.

#### **2.4 MEDIA ADVERTISEMENTS.**

Advertising the Feok Festival on TV and other platforms was carried out by the Media Committee. To how much it cost them or how it was funded; the planning committee cannot speak to it except that of the Balsa Radio which was handled by Cornelius Adumpo. Many complained of not seeing the advertisements on TV or on newspapers. There were communication gaps in respect of TV advertisements between the media committee and the main planning committee making it impossible for the main committee to track the advertisement.

#### **2.5 COVERAGE OF THE FEOK ACTIVITIES**

Mr. Winston and his white friends were in the field together with other camera men, covering activities of the Feok Festival. It is shameful on the side of the Planning Committee to say that Winston camera activities with the Whitemen in the fields and other camera men stand a mystery. Winston complained of the others not obtaining certification while his own camera activities were shrouded in mystery. He also complained to Mr. Richard Andii that he came without an assigned role to play; meanwhile he never reported to the Feok Planning Committee that he, Winston Afoko, was at home.

Mr. Winston Afoko had the secretary of the Feok Committee phone number but made no mention of his coming or his intention to come and cover the Feok activities with or without his friends.

## **2.6 FEOK T-SHIRT AND PARAPHERNALIA**

The Media Relationship committee had among other things planned to produced Feok T- Shirts and other paraphernalia to promote Balsa Feok.

The main Planning Committee cannot speak to these issues or comment on them. Individuals/ Companies produced these T-shirts and caps without permission from the Feok Planning Committee. Their Marketing or sale went without any revenue to Feok.

## **CHAPTER THREE**

### **CULTURAL SUBCOMMITTEE**

The cultural subcommittee also toured palaces in Buluk and held discussions with Chiefs and their elders'. The tour centered on chiefs bringing cultural troops, especially Leiliksa, to the Feok ground and contributions from their communities towards the upkeep of their subjects. The subcommittee for culture could not hold any meetings in the Palaces of Siniensi, Kanjarga and Chuchuliga.

The Siniensi and Kanjarga chiefs postponed the committee meetings with one excuse or the other assuring them that they would appoint a time and call them which never happened. The case of chuchuliga was peculiar and understandable.

At each palace, the committee greeted with Kola and presented an exercise book. The exercise books were to help keep track of contributions from the community members in the name of Feok.

Each palace was asked to send in a representative to work with the Feok Planning Committee. The Committee held discussions with palace representatives' centered on their feeding, sleeping places, transport and how their contributions would get to Sandema.

### **RESULTS OF TOURING PALACES**

All the chiefs from the Balsa Traditional Area and their Elders were in attendance to the Feok Festival. However it was only Doninga that came with War Dancers (Leiliksa).

Donations received from the various villages within the Balsa Traditional Council were as per the table 3 below except Wiaga, Kadema and siniensi who did not present anything.

Community	Animal(s)	Cash(GH¢)
<b>Donations</b>		
Uwasi	Cow	
Gbedembilisa	Cow + Sheep	
Wiesi	Cow+ten fowls+four guinea fowls	
Fumbisa	Cow	
Kanjaga	Cow	
Gbedem	Cow	
Bachongsa	Cow	
Doninga	Sheep	
Sandema		Gh¢ <b>500.00</b>
<b>Expenses</b>		
Kola		55
Exercise Books		13
Committee's Fuel		240
Motor King conveys cows	(Gbedem & Wiesi)	80
Refreshments		41
Ropes		50
Caretaker of animals		30
Kia truck conveys cows		350
Palaces Representatives T&T		72
Palace Representatives Refreshment		114
		Gh¢ <b>1,045</b>

**Table 3: Home tour**

### **SHARING ANIMALS FOR MEALS:**

- ✓ A cow to the Assemblies to slaughter for political dignitaries
- ✓ A cow slaughter and sharing among chiefs
- ✓ A cow slaughter for invited chiefs

### **DONATIONS MADE BY PLANNING COMMITTEE:**

- ✓ A cow to the Police
- ✓ A cow to Bawku-Nab
- ✓ A cow to Sandema-Nab for his visitors
- ✓ A sheep to Bolga Regent
- ✓ A sheep to Kayoro Pio
- ✓ A sheep to Chiana Pio

## CHAPTER FOUR

### DONATIONS

The Planning Committee appealed to the District Assemblies, the MPs and the Builsa Community Bank for support to organize the Feok Activities.

Their financial support and the supports from other individuals/bodies are summarized in table 4 below.

	Amount (GH¢)	Remarks
Traditional Council	1,200	Cheque
Builsa Community Bank	1,500	Deposited in Bank
Builsa South District	3,500	Deposited in Bank
Builsa South MP	2,000	Deposited in Bank
Builsa North District	4,000	Deposited in Bank
Builsa North MP	2,000	Deposited in Bank
Pascal Ayarik	200	Cash
GPRTU, Sandema	30	Cash
Sandema Senior High/Technical	200	Deposited in Bank
<b>Totals</b>	<b>14,630.00</b>	

Table 4: Funding Sources

**CHAPTER FIVE**  
**THE SPORTS COMMITTEE**

Mr. Roland A. Amoak a member of the main Feok Planning Committee and Balsa South representative chairs the 2014 Sport Committee. He received an amount of five thousand, eight hundred and eighty-seven Ghana cedis (GH¢5,887.00) from the main committee on behalf of the sports committee.

	Amount (GH¢)	Gh¢
Mr. Roland A. Amoak	5,887.00	5,887.00

**Table 5: Sport Committee**

**See attached in Appendix A, a summarized report from the Sport Committee**

**CHAPTER SIX**  
**FEOK ACTIVITIES**

**6.1 TRANSPORTATION**

The Planning Committee organized transportation for the conveyance of people from the various communities in Buluk to Sandema using Metro Mass Transport, The Secondary Schools Buses and GPRTU buses.

The amount spent on fuel and other charges is as shown in the table 6 below

	Amount (GH¢)	Gh¢
Metro Mass Transport charged	500.00	
SanTech Bus ( fuel)	410.00	
Sansec (fuel)	430	
Fumsec (fuel)	0.00	
Uvans charged	330	
GPRTU arranged	320	
Drivers refreshments	80	
	Gh¢	<b>2,070.00</b>

**Table 6: Transport cost**

**Mr. Listowel Yesu Burkason** assisted in talking to the metro mass transport management and Feok Planning Committee had three buses at a comparatively low cost which helped in conveying community members to and fro.

**6.2 FINANCIAL SUPPORT TO CHIEFS**

The Feok Planning Committee provided some financial support to chiefs to enable them feed their people during the Feok period in Sandema.

A total of three thousand, seven hundred and fifty Ghana cedis (GH¢3,750.00) was disbursed to chiefs to support them feed their people.

The amount devoted to the Sandema Palace was meant to cater for invited chiefs, their entourage and other dignitaries that were to take their meals at the Palace.

Other dignitaries from the Political environment were catered for by the Assemblies.

Communities	Amount (GH¢)	Remarks
Kanjaga	350.00	3 days in sandema
Fumbisa	350.00	3 days in sandema
Siniensi	100.00	Chief and some elders at the climax
Wiaga	200.00	a day in sandema
Kadema	200.00	3 days in sandema
Gbedema	250.00	2 days in sandema
Doninga	250.00	3 days in sandema
Wiensi	250.00	3 days in sandema
Gbedembilisa	250.00	3 days in sandema
Uwasi	250.00	3 days in sandema
Bachongsa	250.00	3 days in sandema
Chuchuliga	50.00	2 representatives
Sandema	1,000.00	
<b>Totals</b>	<b>3,750.00</b>	

Table 7: Support to Chiefs

### 6.3 INVITED CHIEFS

Letters were sent to the Chiana Pio, Kayoro Pio, Bolga Naba, and Bawku Naba. The cost involved in their invitation is summarized below in table 8

	Amount (GH¢)	GH¢
Letters	6.00	
Transport fare	100.00	
Refreshment	10.00	
		116.00

Table 8: Invited Chiefs

#### 6.4 INVITED DIGNITARIES

An invitation was extended to the president of the republic of Ghana, the Upper East Regional Minister and his deputy, the Northern Regional Minister, Bishop Agyenta, and His Excellency Adeenze David Kangah among other dignitaries. The cost involved is summarized in table 9 below

	Amount (GH¢)	GH¢
Letters	86.00	
Transport fares	120.00	
Refreshment	30.00	
		236.00

Table 9 : Letters

#### 6.5 22/12/2014 ACTIVITIES: DAY SET FOR LEILIK

The 22/12/2014 was a day set for the Leilik to take place during the day and drumming with dancing in the night. A group was to be selected to perform on the climax day but it could not materialize; only Sandema and Doninga came out with Leiliksa (Warrior display).

The day was pure tradition and chaired by the Paramount chief. The evening of which was meant to entertain visitors till day break with our rich cultural display through singing, drumming and dancing could not come on as planned.

#### RESULTS:

There was a high turnout of Leiliksa (Warrior display) from Sandema only and made of the youth. There was performance of Cultural troops from Sandema Senior High school and Buluk-bisa cultural troops to the amazement of our chiefs and other dignitaries present.

The turnouts of participants were very high filling the entire park with others on trees trying to catch a glimpse of the warrior displays.

Expenses made on this day is summarized below in table 10

	Amount (GH¢)	Gh¢
PA systems (Roland)	100.00	
Fire Service (Ground watering)	80.00	
Refreshment for chiefs	324.60	
Sachets Water for Leiliksa	145.00	
MTN credit	5.00	
		654.60

**Table 10: Activities of Day one**

## 6.6 CLIMAX DAY: 23/12/2014

The day of the Climax was chaired by His Excellency, Mr. David Adeenze Kangah. The DCEs and MPs of Buluk were all present at the ceremony with other political dignitaries.

The Leiliksa (war dancers) from Sandema and Doninga exhibited the war moves of our grandfathers and their bravery. Drummers who accompanied chiefs, Buluk-bisa cultural group, and the SanSec Cultural group among other troops performed to the amazement of all present.

The following expenses were incurred on the climax day

	Amount (GH¢)	Gh¢
Bottle water for chiefs	154.00	
Sachets water for subchiefs, Magazia followers and others	145.00	
Banasco	10.00	
Motoking (convey chairs for chiefs)	40.00	
Pick fuel(transport dignitaries food)	45.00	
Committee Members Refreshment	23.00	
Water for Logta	50.00	
Archery	30.00	
		497.00

**Table 11: Climax day transactions**

## 6.7 ADMINISTRATIVE EXPENSES

The 2014 Feok Planning Committee which was officially inaugurated on 17<sup>th</sup> October, 2014 started work immediately with the formation of subcommittees.

The Planning Committee from 17<sup>th</sup> October, 2014 to 26<sup>th</sup> December, 2014 had incurred the following expenses as shown in the table below

	Amount (GH¢)	Gh¢
Mobile Credit	65.00	
Refreshment	343.50	
T &T	676.00	
Stationery	237	
Miscellaneous	289.10	
		1,610.60

**Table 12: Administrative Expenses**

## CHAPTER SEVEN

### SUMMARY OF EXPENDITURE AND DONATIONS

<b>RECEIVED:</b>	Amount (GH¢)	Table No.	Page No.
Sandema Palace	500.00	3	9
Bulsa North District	4500.00	1 &4	3 &10
Bulsa South District	4000.00	1 &4	3 &10
His Excellency Adeenze David Kangah	500.00	1	3
Bulsa North MP	2000.00	4	10
Bulsa South MP	2000.00	4	10
Traditional Council	1200.00	4	10
Bulsa Community Bank	1500.00	4	10
Pascal Ayarik	200.00	4	10
Techiman Bulsa	240.00	2	5
Navrongo Bulsa	200.00	2	5
Sandema Senior High/Technical School	200.00	4	10
GPRTU, Sandema	30.00	4	10
<b>GH¢</b>	<b>17,070.00</b>		
<b>EXPENSES:</b>			
inaugural Ceremony	1051.30	1	3
Regional Tours	352.00	2	5
Expense on Palace donations, tour and Reps	1045.00	3	9
Sports	5887.00	5	11
Transportation	2070.00	6	12
Feeding of Community members	3750.00	7	13
inviting chiefs	116.00	8	13
Inviting Dignitaries	236.00	9	14
Expense on Leilik day	654.60	10	15
Expenses on Climax	497.00	11	15
Administrative Expenses	1610.60	12	16
<b>GH¢</b>	<b>17,269.50</b>		
<b>Difference</b>	<b>(199.5)</b>		

## **CHAPTER EIGHT**

### **RECOMMENDATIONS**

We recommend that

1. The date for 2014 Feok Festival, 21<sup>st</sup> to 23<sup>rd</sup> December, should be maintained for the 2015 Feok Festival.
2. The Venue for the 2015 Feok may be changed in due consultation with His Royal Highness to promote Economic and Social Activities in other areas of Buluk.
3. The Planning Committee for 2015 Feok should be in placed by February ending. A suggested action plan is attached in Appendix B to assist them plan effectively.
4. The touring of palaces and meeting of regional groupings should be considered paramount on the agenda of the 2015 planning Committee.
5. The 2015 Planning committee should dialog with youth leaders on sport and make it clear to them that Feok has no money on its own and cannot sponsor feeding and transportation of those participating in Feok games. It would however, assist them with the awards or trophies. It should be noted that a chunk of contributions and donations received by 2014 Feok Planning Committee want into Sports.
6. The 2015 planning committee should erect canopies with labels for invited chiefs, Magazia, Elders (Kabonnalem) and regional representatives.
7. The Chairman of the Planning committee should join his Royal Highness in refreshing invited guest and the other committee members refreshed with regional representatives in separate venues.
8. The 2015 Planning Committee should prepare its receipt books, if possible Feok stamp.
9. They should be a mini briefing or progress report to His Royal Highness every two months till the Feok day. This would inform him and give him the opportunity to advice on issues pertinent to the Feok Celebration.
10. Various Committee members should be open and transparent to each other in their transactions. Share the outcomes of their assigned roles with colleagues, especially the main Planning Committee.

The 2015 Planning committee should note that

1. All political invitation must be done in consultation with the DCEs.
2. Letter inviting the president has a draft speech attached. This draft speech must be prepared in consultation with the DCEs. The format is at the Balsa Traditional Council office.
3. Letters / Proposals seeking funding from organization should be sent out in the early of second quarter of the year.
4. The Police, Fire service, ZoomLion, and grounds committees of the Assemblies have a key role to play and should be involved in the security and grounds planning.

**APPENDIX A**  
**SUMMARY REPORT OF SPORTS COMMITTEE**

**1.0 INTRODUCTION**

This report covers the sporting activities of the Feok games held from 28<sup>th</sup> November, 2014 to 21<sup>st</sup> of December, 2014 at the Builsa North and Builsa South Districts.

The sports committee was made up of four members, they were Amoak Roland (Chairman), Atuik Evans, Noagah Bawa and Paul Afolendek.

The Football fields that were used for the competition was the Chuchuliga field, the Sandema field, the siniensi field, the wiaga field and the Fumbisi field.

**2.0 CHALLENGES**

The main challenge of the Feok games is sourcing funding for Feok activities such as

- Refreshment for teams after each match
- Refreshment for committee members after the competition
- Transporting teams to match venues or fields
- Awards for the winning teams

**3.0 WAY FORWARD**

In order to ensure a smooth and well organized sports competition in the coming years, there is the need

- for the committee responsible for Feok games in collaboration with the Feok Planning Committee to source for enough funds internally and externally.
- for participating teams to pay some amount of money as commitment fee
- to start early so that other sporting activities would be included.

**Appendix A: Continuing**

**FIXTURES FOR THE 2014 FEOK FOOTBALL TOURNAMENT**

<b>First Round Matches: Knockout</b>				
<b>Match No.</b>	<b>Date</b>	<b>Match Fixtures</b>	<b>Match Venue</b>	<b>Results/Remarks</b>
1	28/11/2014	Fumbisi Vs Doninga	Fumbisi	2 – 0
2	29/11/2014	Chuchuliga Vs Kadem	Chuchuliga	12 – 11 (Penalties)
3	01/12/2014	Wiesi Vs Gbedema	Fumbisi	0 – 1
4	02/12/2014	Siniensi Vs Wiaga	Siniensi	0 – 4
5	03/12/2014	Kanjarga Vs Uwasi	Fumbisi	2 – 0
6	04/12/2014	Sandema Vs Bachongsa	Sandema	4 – 3 (Penalties)
<b>Second Round Matches: All play all (North Zone)</b>				
1	10/12/2014	Sandema Vs Wiaga	Sandema	3 – 0
2	11/12/2014	Sandema Vs Kadema	Sandema	2 – 0
3	12/12/2014	Wiaga Vs Kandema	Wiaga	0 – 1
<b>Second Round Matches: All play all (South Zone)</b>				
1	10/12/2014	Fumbisi Vs Gbedema	Fumbisi	1 – 0
2	11/12/2014	Fumbisi Vs Kanjarga	Fumbisi	0 – 1
3	12/12/2014	Kanjarga Vs Gbedema	Fumbisi	2 – 1
<b>Semi- final Matches (South Zone)</b>				
1	15/12/2014	Kanjarga Vs Gbedema	Fumbisi	1 – 2
<b>Semi- final Matches (North Zone)</b>				
1	17/12/2014	Fumbisi Vs Sandema	Sandema	1 – 0
<b>Third Place</b>				
1	18/12/2014	Kanjarga Vs Fumbisi	Fumbisi	Points to fumbisi due to kanjarga failure to come.
1	21/12/2014	Sandema Vs Fumbisi	Sandema	4 – 0

## Appendix A Continuing

### FINANCIAL REPORT OF THE SPORT COMMITTEE

<b>Donations Received</b>	<b>Amount</b>
Feok Planning Committee	5,887.00
Market sourcing	458.00
Committee Member	1,287.00
Committee Member	792.00
	<b>Gh¢ 8,424.00</b>
<b>Expenses</b>	
Referees outstanding fee from 2013 Feok	200.00
Awards	1,100.00
Sachet Water for Teams	144.00
Teams Refreshment	1,100.00
Teams T & T	3890
Sports Committee T &T	520.00
Administrative Expenses	230.00
Referees T & T	200.00
Referees Fee	960.00
Miscellaneous	80.00
	<b>Gh¢ 8,424.00</b>

## Appendix B

### PROPOSED ACTION PLAN FOR THE 2015 FEOK FESTIVAL

S/No.	Committee	Terms Ref	Time Frame	Responsibility
1	Bulsa Traditional Council	Fixing of 2015 Feok Date and Venue.	April 2015	President of the Council
2	Planning Committee	Identify theme for the Feok. Identify Chairman for the Feok. Form Publicity and Fundraising Committees.	May 2015	Chairman
3	Publicity Committee	Market the 2015 Feok Festival.	June 2015	Chairman
4	Fundraising Committee	Map up and implement; strategies for raising funds from co-operate bodies, individuals and groups or associations to support Feok and Museum project.	June 2015	Chairman
5	Planning Committee	Consider reports from Publicity and Fundraising committees	July 2015	Chairman
6	Planning Committee	Report to the Traditional Council on progress so far.	August 2015	Chairman
7	Planning Committee	Engage Chiefs on talks on their Leiliksa and other cultural troops	September 2015	Chairman
8	Planning Committee	Form grounds, protocol, and transport subcommittees. Take progress reports from Publicity and Fundraising Committees.	September 2015	
9	Transport	Arranged for transports to and fro festival grounds for chiefs and elders at a minimal cost		Chairman
10	Grounds Committee	Prepare grounds for the Feok celebrations.		Chairman
11	Protocol Committee	Identify and invite guest; take care of their reception and refreshment.		Chairman
12	Planning Committee	Invite youth leaders for discussion on the year games	October 2015	Chairman
		Engage last year's organizer of Miss Feok in a collaborative meeting		
		Engage DPOs on talks concerning their participation in the Feok		
13	Planning Committee	Invite various groupings to a meeting to discuss modalities of their contribution. See attached note for names of suggested groupings.	November 2015	Chairman

**Note:**

1. Cattle dealers association
2. Goat and Sheep dears
3. Fowls dealers
4. Chop bars Associations
5. Hair Dresser Associations
6. Tailors Associations
7. Local council of churches
8. Moselem Communities
9. Adabiak (a store dear)
10. Good family
11. Hotels / Guest house operators
12. Grinding meals associations
13. Drinking bar operators
14. Land lords in town (housing levy)
15. Akpetehie dealers
16. Filling Stations
17. Drug store
18. Pito brewers associations
19. Grains dealers
20. Tomatoes dealers/Market women associations
21. Contractors
22. Departments